



قائمة متطلبات التأهيل - مقاول

**CONTRACTORS PREQUALIFICATION REQUIREMENT**

| No. | Required Documents   |
|-----|--|
| 1   | Update Registration requirement e.g. license, work groups, experience etc..  |
| 2   | Statement of account/balance sheets/annual report for the last 3 years certified by a chartered accountant.  |
| 3   | Whole copy of the Quality System Manual and copy of certificates held, if any.   |
| 4   | HSE manual.  |
| 5   | List of major equipment available rented/owned by the company.   |
| 6   | Organization chart indicating positions/names of key personnel.  |
| 7   | List of manpower by discipline specifying permanent staff, along with labor list and/or certificate issued from Ministry of Labor or any government departments. |
| 8   | Layout of the Suppliers' facilities (offices/workshop/warehouse/ showrooms) and it's necessary to include the location map of your facilities.                   |
| 9   | Customer reference/performance letters/certification.  |
| 10  | ISO certificate  |

قائمة متطلبات التأهيل - مورد

**VENDOR PREQUALIFICATION REQUIREMENT**

| No. | Required Documents   |
|-----|--|
| 1   | Update Registration requirement e.g. license, agency agreements, product groups etc..  |
| 1   | Statement of account/balance sheets/annual report for the last 3 years certified by a chartered accountant.  |
| 2   | Whole copy of the Quality System Manual and copy of certificates held, if any.   |
| 3   | HSE manual, if any.  |
| 4   | List of major equipment available rented/owned by the Supplier.  |
| 5   | Organization chart indicating positions/names of key personnel.  |
| 6   | List of manpower by discipline specifying permanent staff, along with labor list and/or certificate issued from Ministry of Labor or any government departments. |
| 7   | Layout of the Suppliers' facilities (offices/workshop/warehouse/ showrooms) and it's necessary to include the location map of your facilities.                   |
| 8   | ISO certificate  |



**MANUFACTURER PREQUALIFICATION REQUIREMENT**

| No. | Required Documents   |
|-----|--|
| 1   | Update Registration requirement e.g. license, , product groups, experience etc..   |
| 2   | Statement of account/balance sheets/annual report for the last 3 years certified by a chartered accountant.  |
| 3   | Relevant catalogues covering full range of the products.   |
| 4   | Whole copy of the Quality System Manual and copy of certificates held, if any.   |
| 5   | HSE manual.  |
| 6   | List of major equipment available rented/owned by the Supplier.  |
| 7   | Organization chart indicating positions/names of key personnel.  |
| 8   | List of manpower by discipline specifying permanent staff, along with labor list and/or certificate issued from Ministry of Labor or any government departments. |
| 9   | Layout of the Suppliers' facilities (offices/workshop/warehouse/ showrooms) and it's necessary to include the location map of your facilities.                   |
| 10  | Fill and stamp ADWEA by Manufacturer technical data sheet and prepare comparison sheets which shows compliance of the purposed products.                         |
| 11  | Raw material details and raw material qualification procedure to be provided.  |
| 12  | Sub-Supplier facilities and plants details & locations to be provided.   |
| 13  | Reference list with full details (client name, product type, year, description (if any), quantity etc.   |
| 14  | Customer reference/performance letters/certification.  |
| 15  | Compliance statement with ADWEA specification clause by clause. List of deviation to be provided   |
| 16  | Additional requirement list for each group as per Committee requirement and/ or endorsement.**   |
| 17  | ISO  |

**\*\*Additional required pre-qualification documents for Manufacturers (local/overseas) for critical products as designated by the Committee:**

| SR No. | Required documents   |
|--------|--|
| 1      | Manufacturer should be manufacturing and in operation for not less than fifteen (15) years.  |
| 2      | Reliable performance of at least five (5) years in Gulf Countries Council (GCC) region and/or similar environment unless otherwise decided by the Committee. |
| 3      | After sales services.  |
| 4      | Vendors shall demonstrate that the material that is offered withstood or will withstand the harsh environment in GCC region.                                 |
| 5      | Technical knowhow sources to be provided.  |
| 6      | Advanced in house research and development facilities to be provided.  |
| 7      | Stringent quality control procedure.   |